

# Isesaki-City Assistant Language Teacher Qualifications / Details

Isesaki-City Board of Education

Position	Assistant Language Teacher (ALT)	Number of Positions	16
Employment Period	April 1, 2026 to March 31, 2027 (one year) *Contract renewal may be possible on a yearly basis depending on work performance and other conditions. <i>Renewal is not guaranteed.</i>		
Eligibility Requirements (All must be met)	(1) Be a citizen of a country where English is a native language or possess a high level of English proficiency with a recognized teaching qualification (e.g., TESOL, TEFL). (2) Hold a bachelor's or master's degree, or have completed an equivalent higher education program. (3) Possess a valid visa that allows employment in Japan, with a period of stay covering the contract period. (4) Have sufficient Japanese ability to communicate with teachers and participate in work-related meetings. (5) Live in Isesaki City or nearby, and be able to commute to assigned schools. (6) Be proactive and willing to communicate positively with students and school staff. (7) Be able to complete any current employment contract before the start of this appointment.		
Duties	(1) Assisting in English classes at elementary, junior high, and secondary schools. (2) Supporting lesson preparation, teaching materials development, and coordinating with Japanese teachers. (3) Assisting with training sessions for teachers and students education when necessary. (4) Supporting English speech contests, English clubs, and other extracurricular activities. (5) Assisting with English-related activities at kindergartens when requested. (6) Supporting off-campus global or international learning programs. (7) Other duties deemed necessary by the Board of Education or school principals.		
Working Conditions	Workdays	Monday to Friday (excluding national holidays)	
	Working Hours	7 hours per day (excluding a 45-minute break) • Typical example: 8:15 – 16:00 <i>Actual hours may vary slightly depending on the school.</i>	
	Work Location	• Public elementary, junior high, and secondary schools in Isesaki City • Or other locations designed by the Board of Education.	
	Holidays	• Weekends (Saturday and Sunday) • National holidays • Year-end and New Year holidays (December 29 – January 3) • Paid annual leave (20 days)	
	Social Insurance	Enrollment in: • Health insurance • Employees' pension • Employment insurance	
	Other	Secondary employment (side jobs) is not generally permitted. This Exact details available in terms and conditions of Isesaki.	
Compensation	• Monthly Salary: 320,000 yen (FY2025 amount) • Amount may change depending on the FY2026 municipal budget. • Commuting allowance provided • Salary paid the following month		
Required Application Documents	• Application Form (Form 1) • Consent Form (Form 2) • Copy of passport and residence card / visa • Copy of final academic degree certificate • Copy of TESOL/TEFL or other teaching qualification certificate (if applicable) • Application documents cannot be returned. • If any submitted documents are found to be false or misleading, the offer of employment may be withdrawn.		
How to Apply	<b>Application Deadline: Friday, January 9, 2026 (must arrive by the deadline)</b> • <b>In person:</b> By 5:15 p.m on the same day • <b>By mail:</b> Please write “ <b>ALT Application</b> ” in red on the envelope. Use a trackable postal method whenever possible.		
Selection Process	1. Document Screening 2. Interview • Interviews will be held between January and February 2026 at the Isesaki City Board of Education. • Applicants who pass the document screening will be contacted individually with interview details.		
Notification of Results	Applicants will be notified of the results directly.		
Application Forms & Documents	• Application Form (Form 1) • Consent Form (Form 2) • Recruitment Guidelines • All documents can be downloaded from the Isesaki City website.		
Submission & Contact Information	Isesaki City Board of Education – School Education Division Address: 410 Imaizumi-cho 2-chome, Isesaki City, Gunma 372-8501 (City Hall Main Building, 4th Floor) Phone: 0270-27-2789 Fax: 0270-24-9668 E-mail: gakkyo@city.isesaki.lg.jp		